



NO.F.100 (155)-ICA/18/V/P-I 110606.
GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION & CULTURAL AFFAIRS
AGARTALA

Dated, Agartala, the ~~28/02/~~ 2020

TENDER NOTICE FOR HIRING OF VEHICLE

A sealed tender is invited for hiring of 1(one) no vehicle for official use at the Directorate of Information & Cultural Affairs, Gandhighat, Agartala from the reputed traders/institutions/organizations to participate in the bidding as per following format:-

Sl. No.	Purpose	Types of vehicle	No. of vehicle
1	To be used in Directorate of Information & Cultural Affairs, Govt. of Tripura w-e-f. 01-04-2020 to 31-03-2021	Mahindra & Mahindra Scorpio (Preferably white colour)	01 (one) no.

The details of the terms & conditions may be collected from the office of the Directorate of Information & Cultural Affairs, Gandhighat, Agartala on any working day between 11:00 AM to 5:00 PM from 29th February to 7th March 2020 on free of cost as well as also available in mentioned websites www.tripurainfo.com, www.tripuraindia.com, www.indigenoussherald.com, www.tripuratoday.com, www.tripurachronicle.in, www.neindia.com

ICA-C/2687/20

Director ~~28/02/~~ 2020
Information & Cultural Affairs
Government of Tripura

Copy to:

1. The Branch Officer, Advertisement Section, Directorate of ICA, Government of Tripura with a request to issue advertisement on the materials as enclosed herewith in local leading dailies.
2. Office notice board.


TENDER NOTICE FOR HIRING OF VEHICLE

A sealed tender is invited for hiring of 1(one) no vehicle for official use at the Directorate of Information & Cultural Affairs, Gandhighat, Agartala from the reputed traders/institutions/organizations to participate in the bidding as per following format:-

Sl. No.	Name of work	Rate for destination per day in Rs.(in figures and words both)	Rate per KM in Rs. (in figures and words both)
1	To be used in Directorate of Information & Cultural Affairs, Govt. of Tripura		

TERMS AND CONDITIONS:

1. The Hiring charge of the Scorpio vehicle will be guided by the Finance Department, Govt. of Tripura order.
2. Vehicle owner should be shown valid commercial permit of the vehicle including GST registration, AMC registration, Permanent Account Number, Bank details etc.
3. The bidder should have minimum 3 years of experience with Govt. Department/Govt. Autonomous Bodies/Undertakings organizations and should also have 2 similar vehicles.
4. The bidder must submit self attested valid Insurance, Pollution certificate, Registration certificate, tax clearance, driving license (Commercial), corresponding E-mail ID, Contact number, proper postal address etc. along with the tender.
5. Only the owner of the vehicle can participate in the tender.
6. The vehicle should not be older than 01-04-2018.
7. The vehicle will be engaged initially for 1 year w-e-f. **01-04-2020 to 31-03-2021** and will be extended based on the satisfactory performance.
8. EMD for Rs. 30,000/- in the form DD drawn in favour of the Director, Information & Cultural Affairs, Govt. of Tripura, Agartala is to be submitted along with the tender.
9. The envelope containing the quotation should be properly sealed and subscribed in bold letter on the top as "QUOTATION OF VEHICLE -M&M Scorpio" be dropped in the tender box which is kept in the office premises from **29th February to 7th March 2020**. The last date of submission of quotation is **7th March 2020 up to 5:00 PM**.
10. Date of opening **10-03-2020 at 12:00 PM** at the Head of Office, Directorate of ICA, Gandhighat, Agartala. If required the Director, ICA may alter the date of opening of tender.
11. Interested bidders, their authorized representatives may remain present during opening of the tender.
12. No tender will be received or accepted after the due date and time as mentioned above.
13. Tender should be dropped in the specific box provided in the chamber of the undersigned.
14. Ceiling of overtime charges/Night hold charge would be paid as per the Government approved rate.
15. The vehicle should in absolutely good running conditions.
16. The vehicle will be normally engaged in Government working days but if required vehicle may be required on holidays also.
17. The vehicle will have to run in all weather and on all kinds of road in plain and hill areas.
18. The vehicle should be kept in the office premises of Directorate of ICA during the off days/period also.
19. The vehicle must be fitted with kilometer reading meter of good condition.
20. The running maintenance and repairing of the vehicle should be done by the owner at his own cost & risk.
21. If the vehicle remains off on the road for more than 2 hours, the owner of the vehicle have to arrange another vehicle at his own cost and risk failing which ICA Department may have to arrange another vehicle at the cost of the owner of the contracted vehicle.
22. In case of failure of placement of the vehicle on any days by the owner, Director of ICA may hire another vehicle for the day/period as the case may be. The cost involved in this case will be recovered from the owner of the contracted vehicle.
23. No correspondence shall be entertained with any applicants after opening of quotation, except with successful bidder.


Director 28/02
Information & Cultural Affairs
Government of Tripura